



District XII - Cumberland Referees Association (CRA) General Meeting

Thursday October 10, 2023, 18:00/19:00 – 21:00
255 Centrum Blvd, Orleans, ON

1. Attendance Sign In & Welcome

2. Approval of Agenda

- Approved, no changes.

3. NEW REFEREES

- Topics covered for new officials include:
 - Website functionality (acknowledging games, games up for grabs, availability calendar, referee contact lists, document lists)
 - U9 games
 - Mentorship Program
 - HEO Quiz Program
 - Decorum with coaches / Unsportsmanlike Conduct & Abusive Behaviour (Rules 11.1 and 11.2)

4. Referee In Chief's Report – Steve Harrison

- a. Welcome back to all officials, and welcome to all new officials!
 - Email is our official communication platform – each official must have their own email address, monitor it regularly, and ensure that it is entered accurately on our website – www.cumberlandrefs.ca
- b. Other News
 - We have returned to Gloucester Hockey Association (GHA) for all levels of house league hockey.
 - U21 – we will use a 2-ref-1-line system for this level.
 - Game Sheet Codes – for reportable offenses we now only input GM / MP / GRM / M onto the game sheet, we do not need to input the corresponding game sheet codes on the back of the game sheet. Game Incident Reports (GIRs) must still be submitted within 24 hours from the game's start time.
 - Rule of The Week Videos have begun – all videos are linked on our website. Great resource.
 - HEO advising all officials to be on the ice for the start of game time.
 - Total Team Management (TTM) website – used for GIRs, supervision reports, and the HEO Quiz Program.
 - Maltreatment – for unheard / unconfirmed allegations of discriminatory slurs, no penalties will be assessed but in the text box of your GIR, you must describe the alleged incidents (which player said what, and which player(s) the slurs were directed to). Do not censor your report, type out exactly what was said or alleged to have been said, including cuss words.
 - Central Hockey Officiating – higher levels of competitive hockey, assigned outside of District. See Steve if interested.
 - Video on HEO Dressing Room Etiquette was shown at the meeting. Any questions please contact Steve.
 - Rule changes – presentation on 2024-25 rule changes will be sent out to all officials after the meeting.
 - GHA-specific rule for all levels of house league: Any 3 penalties results in a game ejection. Note that an infraction for a double minor penalty counts as one penalty for game ejection purposes.
- c. U9 Officiating
 - Procedures will be sent to all new officials to guide them on conducting U9 games.
- d. U11 Officiating
 - House League – minor penalties are 1 minute, major penalties are 3 minutes. Competitive levels of U10 and older will all follow standard penalty durations.



5. Secretary Report – Neil Armstrong

- Notes of all meetings are taken and distributed to the membership normally within 1-2 days of the meeting.
- Police Record Checks (PRC) – multiple emails were sent to officials who require a new or updated Police Records Check with Vulnerable Sector Check (VSC). If you are uncertain of your status, please email to inquire. Officials 19 and over must have a valid PRC-VSC in place and must renew every 3 years.

6. Assignors Reports

a) House League (HL) – Lucio Paiano

- All officials – especially new officials – should review the Assignor Guideline document on the Cumberland Refs website, under *Administration > Documents > Assignor Guidelines*
- New officials' first 3 games will be Shadow Games. After your shadow games are done, you are eligible to take games up for grabs on the website, but ensure you do not take games above levels that you are rated for. For new officials, this will typically be U11HLA
- Assigning of games typically done 2-3 weeks before the start of every month. Games are assigned based on your availability on the website so ensure you are constantly keeping it up to date. Once a game is assigned to you, it becomes your responsibility to get it covered if you cannot do it. If putting games up for grabs on short notice, you should also notify the respective assignor and email all officials in order to get them covered. IMPORTANT: Report any conflict of interest to the assignors if you are affiliated with any team; at the very least you should not wear the bands for those games / level.
- You are expected to arrive at the rink 30 minutes before the start of your game (for house league and competitive). If you will be late, you must let your partner(s) know. Officials at the rink are expected to notify the appropriate assignor if their partner has not arrived within 20 minutes of the start of the game. Note that your partner may already be on the ice as they could have been assigned games before their games with you.

b) Competitive – Serge Gervais

- Competitive games are assigned 2-3 weeks ahead of time.
- Dress code for competitive games is business casual at a minimum: No jeans, no jogging pants, no hoodies, no shirts that have any team logos of any kind.
- Grads Rep B tournament October 25-27. An email was sent out to all officials requesting that they update their availability on the website for that weekend (including the Friday) as accurately as possible, and to be available as much as possible. There will be lots of games to cover, we will need as many officials as we can get.

7. Coaching (Supervisions) Report – Stephane Rollin

- Email was sent out to all supervisor lists to confirm expectations for the season. Emails will be sent out on a weekly basis for supervisors to cover.
- Supervisors must upload completed reports onto the Total Team Management (TTM) website every month, minimum of 2 games required for each coaching month (15th of one month to the 14th of the next month). If not uploaded you do not get credited or compensated for them.
- New this year: discipline for not completing required supervisions each month is changed to a warning for a first offense, and a fine for a subsequent offense.
- If you supervise an official who is excelling or struggling, advise the executive so that further actions can be taken with respect to ratings / game assignments / additional supervisions.
- Games where new officials are being shadowed require uploading a supervision of both officials.
- For officials being supervised, understand that this is to provide constructive feedback and to help you improve.

8. Mentorship Report – Ken Commerford-Everett

a) Mentorship

- New officials were assigned to their mentors. Your mentor should be your first point of contact for any questions you may have. Don't hesitate to communicate if ever needed.

- Mentors will be required to complete a monthly report that coincides with the coaching month (noted above). Performing additional supervisions of officials at games cannot serve as a substitute for mentorship duties.

b) HEO Quiz Program

- Quizzes are 1 per month, 4 per year, November through February, on the TTM website. All officials who are in the mentorship program must complete the monthly quizzes. If you are not aware of how to access the quizzes, please email Ken. Do not wait until the last minute to report issues with the TTM website. Not attempting / completing the quizzes due to website issues is not a valid excuse.
- Quizzes are open book and you can work together to complete them, and seek assistance from your mentors if you have questions.
- Minimum pass mark = 80%. Graduate after completion of 12 successful quizzes. Success in the quiz program is part of the body of work that is considered when assigning games as well as officials ratings / increases.
- Lack of participation / success in the quiz program can be subject to discipline.

9. Development Report – Seb Masse

- Off-ice development is very important. A development assignment is sent out to all officials that do not attend our meetings. This must be completed and returned to the Director of Development before the next meeting.
- There will be an on-ice development session for the 3-official system. Date and time TBC, we are currently targeting mid-late November.

10. Treasurer’s Report – Serge Gervais

- Cheques are distributed monthly at the body meetings, and will typically cover a calendar month. If you aren’t at the meeting, you can email Serge to make arrangements to get your cheque. If you choose to have your cheque mailed to you, your subsequent cheque will have a \$1 charge to cover the cost of postage.
- October cheques cover all competitive and house league games from start of pre-season up to September 30.

11. Web Master’s Report – C Daniel Gory

- There is a new option in your profile to send you alerts and calendar appointments that can be added to your smartphone calendars.
- TTM (Total Team Management) website – <https://off-iceoffice.ca/applicationInfo/officials> – this is the website you will access to do the online quizzes in the quiz program, as well as for GIRs and Supervisions.
- Rule of the Week Videos are on YouTube, but they are also hyperlinked on our website.

12. Discipline & Appeals Report – John Dunn

- Code of Conduct captures expectations of your participation and membership as an official for Cumberland. The code of conduct should be reviewed by all officials. Check under the Documents section of our website.
- Discipline can apply for a variety of reasons (missing assignments, lack of participation in the quiz program, not completing required coaching quota), be on top of your games and your referee career.

13. Referee Representative Report – Mark Winder

a) Overview

- Mark explained his role on the Executive. Information of the referee representative role is available on the website, you can discuss any matter in confidentiality or publicly (on the record).

b) Apparel Program

- New officials will receive CRA-branded tuques at a future meeting.
- Other apparel items are awarded based on years of service, beginning at 5 years of service.

14. Adjournment of General Body meeting at 8:04pm.